

JOB POSTING



Bob Jones Nature Center & Preserve

Job Title: Summer Day Camp Instructor (Pre K – 5th grade)
Location: Southlake, Texas
Type: Seasonal (Tuesday – Friday) 8:30am – 4:30pm
Duration: June 6- August 11, 2017 (plus training)

Overview

Bob Jones Nature Center (BJNC) is a nonprofit, 501c3 organization that is dedicated to the preservation and education of the Cross Timbers ecosystem. BJNC provides environmental education, science in nature, recreation programs and events. Bob Jones Nature Center & Preserve is a City of Southlake park on 758 acres of natural fun! Our mission is to Restore and Preserve the Eastern Cross-Timers Ecosystem through environmental leadership, education, and compatible outdoor activities.

This job posting should not be interpreted as all inclusive. It is intended to identify the essential functions and requirements of this position. The incumbents may be requested to preform job-related responsibilities and tasks other than those started in this posting.

Job Summary:

We are looking for enthusiastic and creative individuals who have experience in environmental education, Natural Science, Art, recreation, and enjoy teaching a hands-on approach to learning. We at BJNC expose/teach children to have an appreciation for the natural environment incorporating science, math, engineering and technology (STEM) content, as well as allow students to be active while exploring the outdoors.

Summer Camp Instructors are under the supervision of the Educational Coordinator, modifies and implements lesson plans which are age-group activity specific; Provides opportunities for physical and mental stimulation through both inside and outside learning activities. Instructors provide constant care for the needs of the children between the ages of 5-9 years in an efficient, clean, loving, safe, secure and healthy manner. Serves children snacks and supervise lunch. Exhibits control of the children and, when needed, displays appropriate discipline techniques. Ensures the accountability, security and safety of all children participating in day camp activities.

Experience:

The ideal Instructor will possess a bachelor's degree in a related field such as education, conservation, early childhood development, environmental or natural sciences, etc. **(certified teacher preferred)** and at least two years' experience working with groups of children teaching and implementing similar programs, OR any equivalent combination of training and experience which provides the required knowledge, skills and abilities.

- Enjoys the outdoors and such things like daily hikes and exploring nature
- Strong organizational skills and attention to detail,
- Excellent verbal and written communication skills
- Ability to develop and implement dynamic and innovative educational programs
- Capacity to transmit enthusiasm about nature and education
- Enjoy math and science concepts
- Demonstrated ability to manage classroom with excellent prioritization skills
- Proven ability to think creatively, be innovative and are proactive in the implement resourceful strategies
- Proficiency with Microsoft Office, e-mail, and standard office equipment
- **Certifications:** CPR and First Aid Certification (or ability to obtain)

Position requires incumbent have a valid driver's license, reliable transportation and will be required to pass a background check and a drug screening.

Very competitive compensation for a part-time contract position. We are seeking to hire quality, energetic, motivated individuals to join our already outstanding team!

To apply: Submit a resume, letter of interest and employment application found on bjnc.org to admin@bjnc.org
Applicants may also stop by between 9:00am and 4:00pm to submit a resume in person and/or fill-out an application.
No phone calls please.